

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS

PROCUREMENT DIVISION

320 Hospital Drive Ste. 23

Warrenton, Virginia 20186

Phone: (540) 428-8713

Fax: (540) 347-5753

NOTICE OF CONTRACT RENEWAL

1. DATE: October 18, 2005
2. COMMODITY NAME: Emergency Operations Plan Updates & Annual Revisions
3. CONTRACT NUMBER: 43-05smc
4. SUPERCEDES: Not available (new contract)
5. CONTRACT PERIOD: November 16, 2004 through November 16, 2005
1st Renewal November 17, 2005 through November 16, 2006
6. RENEWAL OPTIONS: Three (3) one-year renewals
7. CONTRACTOR: Jerrry R. Barnhill d/b/a Hickory Hill Associates
FCG&PS VN: 639973 PO Box 19582
FIN# 455-62-3397 Richmond, VA 23242
PH (804) 784-4985 FX (804) 784-3279
E-mail: jrbarnhill@aol.com
8. TERMS: Net 45
9. FOR FURTHER INFORMATION CONTACT: Susan R. Monaco, Supervisor
PH (540) 428-8713

NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodity listed herein. Please see the reverse side of this notice for further instructions regarding this contract.

By: _____
Susan R. Monaco, CPPB
Procurement Supervisor

INSTRUCTIONS

1. Orders: All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 428-8717 or 8720.
2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a “Not to exceed” estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection of services performed and approval of contractor’s invoice is the responsibility of the receiving using department.
4. Any complaint as to quality of services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via fax or courier.
5. Renewals: As stated on the face of this notice, three (3) one-year renewals are available on this contract. Renewal notification will be issued by the contract officer, with input requested from the using departments, approximately sixty days in advance of the expiration date of the current term.
6. Price Adjustments: Changes to contract prices will be negotiated only at the time of renewal. All price increases must be approved by the contract officer. Contract users will be sent notification of contract change from the Procurement office as official notification of such changes, if approved.
7. Use of Contract by Other Political Jurisdictions: This clause is contained in FB#43-05sm, which became the contract. This contract may therefore be extended to Northern Virginia, Metropolitan Washington Council of Governments jurisdictions and other jurisdictions and Political Subdivisions of the Commonwealth of Virginia with the authorization of the Contractor. FCG&PS acts only as the “Contracting Agent” for these jurisdictions and political subdivisions.

CONTRACT #43-05smc
Emergency Operations Plan Updates & Annual Revisions
PRICING SCHEDULE

<u>Description of Service</u>	<u>Contract Price</u>
Hourly labor rate for Annual Review Of Emergency Operations Plans	\$ 33.00/hour
Travel fee per mile	.37/mile
Contract Administration & Support Expenses	20% of hourly contract labor rate